

## APPLICATION FOR CHILD SUPPORT SERVICES

**IMPORTANT: THIS FORM MUST BE COMPLETED IN ORDER FOR THE CHILD SUPPORT ENFORCEMENT AGENCY TO PROMPTLY ISSUE WAGE WITHHOLDING ORDERS FOR CHILD SUPPORT/SPOUSAL SUPPORT AND MEDICAL COVERAGE.**

I request child support services from the ALLEN COUNTY CSEA (Child Support Enforcement Agency).

I understand and agree to the following:

- A. I am a resident of the county in which services are requested and no other Ohio county has jurisdiction over support – OR –I am requesting services from the Ohio county of jurisdiction.
- B. Recipients of child support services shall cooperate to the best of their ability with the CSEA. (See attached rights and responsibility information).
- C. In providing IV-D services, the CSEA and any of its contracted agents (e.g., prosecutors, attorneys, hearing officers, etc.) represent the best interest of the children of the state of Ohio and do not represent any IV-D recipient or the IV-D recipient's personal interest.

The Child Support Enforcement Agency can assist you in providing the following services:

**1. Location of Absent Parents.**

The agency can assist in finding where an absent parent is currently living, in what city, town, or state. The applicant can request 'Location Only Services', if the sole need is to find the whereabouts of the absent parent.

**2. Establishment or Adjustment of Child Support and Medical Support.**

The CSEA can assist you to obtain an order for support if you are separated, have been deserted, or need to establish paternity (fatherhood). The CSEA can also assist you in changing the amount of support orders (adjustment), and to establish a medical support order.

**3. Enforcement of Existing Orders.**

The CSEA can help you collect current and past-due child support.

- A. The Agency can collect past-due support (arrearages) by intercepting a payor's federal and state income tax refunds in some cases.
- B. Withholding of wages and unearned income for the payment of ordered support.
- C. Collection and Disbursement of payments
- D. Interstate Collection

**4. Establishment of Paternity.**

The agency can obtain an order for the establishment of paternity (fatherhood), if you were not married to the father of the child. An absent parent may request paternity services.

**Type(s) of Services(s) Requested:**

All services listed     Location of non-residential parent only     Other (please explain): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

If Applicant is a Minor:

### APPLICANT INFORMATION

Name:		Home Phone #:	
Home Address:		Mailing Address:	
Sex:		Race:	
Social Security #: (in full)		Date of Birth: (in full)	

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## APPLICANT EMPLOYER INFORMATION

Employer Name:		Employer Phone # Employer Fax #	
Employer Address:		Is Medical Insurance Available?	

CHILD 1

CHILD 2

CHILD 3

Name:	[Child First Name] [Child Last Name]	[Child First Name] [Child Last Name]	[Child First Name] [Child Last Name]
Sex:			
Race:			
Social Security #: (in full)			
Date of Birth: (in full)			
Home Address:			
Has Paternity (Fatherhood) been Established?			
Name(s) of Absent Parent(s):			
Is there an Order for Support?			
Is the Child covered by Medical Insurance?			

### PARENT INFORMATION

	PARENT 1	PARENT 2
Name (and alias):	[Obligor First Name] [Obligor Last Name]	
Address:		
Social Security #: (in full)		
Date of Birth: (in full)		
Sex:		
Race:		
Name and Address of Employer:		
Employer Phone #: Employer Fax #:		
Is Medical Insurance Provided?		

SETS Case No.: [SETS Number]